

अण्डमान तथा  
Andaman And



निकोबार राजपत्र  
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No. 249, Port Blair, Thursday, November 7, 2013

अण्डमान तथा निकोबार प्रशासन  
ANDAMAN AND NICOBAR ADMINISTRATION  
सचिवालय / SECRETARIAT

**NOTIFICATION**

Port Blair, dated the 7<sup>th</sup> November, 2013

No. 245/2013/F.No.6-1(9)/2012-MPH(PF).—In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Govt. of India, Ministry of Home Affairs, New Delhi Notification No.14-3/60-ANL dated 11.04.1960 and in supersession of all previous Notifications issued to this effect, the Lt. Governor (Administrator), A&N Islands hereby makes the following Rules regulating the method of recruitment of Group 'C' (Non-Gazetted/Non-Ministerial) posts of “(1) **Non-Medical Supervisor** (2) **Urban Leprosy Worker** (3) **Senior Para Medical Supervisor**” borne in the Directorate of Health Services, A&N Administration, namely:-

**1. Short Title and Commencement:-**

- (i) These Rules may be called the A&N Administration (Non-Gazetted, Group 'C' posts in the Directorate of Health Services) Recruitment Rules, 2013.
- (ii) They shall come into force on the date of its publication in the Official Gazette.

**2. Number of Posts, Classification and Scale of Pay:-**

The number of posts, classification and the scale of pay attached thereto, shall be as specified in paras 2 to 4 of the Schedules annexed thereto.

**3. Method of Recruitment, Age limit, Qualification:-**

The method of recruitment, age limit, qualification and other matters relating to the said posts shall be as specified in paras 5 to 14 of the said Schedules.

**4. Disqualification:-** No person —

- (a) who has entered into or contracted a marriage with a person having a spouse living,  
or
  - (b) who, having a spouse living has entered into or contracted a marriage with any person,
- shall be eligible for appointment to the said posts :

Provided that the Lieutenant Governor (Administrator), Andaman and Nicobar Islands may, if satisfied that such marriage is permissible under any personal law applicable to such person and the other party to the marriage and there are other grounds for doing so, exempt any person from the provision of these Rules.

**5. Power to Relax:-**

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient to do so, it may, by order and for reasons to be recorded in writing, relax any of the provisions of these Rules with respect to any class or category of persons.

**6. Saving:-**

Nothing in these rules shall affect reservation, relaxation of age limit and other concession required to be provided for the Scheduled Castes/Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

**Lt. Genl. (Retd.) Ajay Kumar Singh,**  
Lieutenant Governor,  
Andaman & Nicobar Islands

By order and in the name of the Lieutenant Governor,  
Andaman & Nicobar Islands.

Sd./-  
**(Jagdish Prasad)**  
Assistant Secretary (Health)

**SCHEDULE- I**

**RECRUITMENT RULE FOR THE POST OF NON-MEDICAL SUPERVISOR**  
**IN THE A & N HEALTH DEPARTMENT**

1.	Name of Post	<b>NON-MEDICAL SUPERVISOR</b>
2.	No. of Post	03 (Three) *2013 *Subject to variation depending upon the workload
3.	Classification	General Central Services Group 'C' Non- Gazetted/ Non-Ministerial
4.	Pay Band/Grade Pay/Scale of Pay	PB-1 ` 5200-20200 Plus Grade Pay ` 2400
5.	Whether Selection or Non-Selection post?	Selection
6.	Age limit for direct recruitment	Not applicable
7.	Educational and other qualifications required for direct recruitment	Not applicable
8.	Whether age and educational qualifications prescribed for direct recruit will apply in the case of promotees ?	No
9.	Period of Probation, if any	No
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods	By promotion
11.	In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/ deputation/ transfer is to be made	Promotion from amongst the Para Medical Worker in the pay in PB-I ` 5200-20200 plus Grade Pay of ` 1900/- working in the National Leprosy Control Programme with 08 years qualifying service in the grade
12.	If a DPC exists, what is its composition?	<b><u>Group 'C' DPC (for considering Promotion)</u></b> 1. D.H.S. — Chairman 2. D.A.H. & V.S. — Member 3. M.S., GBPH — Member

13.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
14.	Duties and responsibilities	As per Annexure to Schedule attached

### **DUTIES AND RESPONSIBILITIES FOR THE POST OF NON-MEDICAL SUPERVISOR**

1. Plan the work of Para Medical Workers in case of detection mobilization of cases for treatment and follow-up treatment and co-ordinate with Health Educator.
2. Plan and supervise the work performance of Para Medical Workers including pre-clinic drive, mobilization and response of patients at treatment points, absenteeism, screening and school surveys etc.
3. Supervise the Para Medical Workers actively in their work and verify the reports, records and drug sheets of PMWs.
4. Diagnose all suspected cases of Leprosy.
5. Make provisional classification of patients.
6. Recognize and refer patients with complications.
7. Recognize and refer patients with drug side effects and Lepra reactions.
8. Promote knowledge of Leprosy and its treatment during all his contacts with patients and families, on the school children and public in general while doing surveys during Health Education Camps.

### **SCHEDULE-II**

#### **RECRUITMENT RULES FOR THE POST OF URBAN LEPROSY WORKER IN THE A & N HEALTH DEPARTMENT**

1.	Name of Post	<b>URBAN LEPROSY WORKER</b>
2.	No. of Post	03 (Three) *2013 *Subject to variation depending upon the workload
3.	Classification	General Central Services Group 'C' Non- Gazetted/ Non Ministerial
4.	Pay Band/Grade Pay/Scale of Pay	PB-1 ` 5200-20200 Plus Grade Pay ` 2400
5.	Whether Selection or Non-Selection Post?	Selection
6.	Age limit for Direct Recruitment	Not applicable
7.	Educational and other qualifications required for direct recruitment	Not applicable
8.	Whether age and educational qualifications prescribed for direct recruit will apply in the case of Promotees ?	Not applicable
9.	Period of Probation, if any	No
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods	By promotion
11.	In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/deputation/ transfer is to be made	Promotion from amongst the Para Medical Worker in the pay PB-I ` 5200-20200 plus Grade Pay of ` 1900 working in the National Leprosy Control Programme with 08 years qualifying service in the grade
12.	If a DPC exists, what is its composition?	<b><u>Group 'C' DPC (for considering Promotion)</u></b> 1. D.H.S. — Chairman 2. D.A.H. & V.S. — Member 3. M.S., GBPH — Member

13.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
14.	Duties and responsibilities	As per Annexure to Schedule attached.

### **DUTIES AND RESPONSIBILITIES FOR THE POST OF URBAN LEPROSY WORKER**

1. To conduct case detection by school survey and special groups.
2. Provide drugs/medicines to patients in urban area.
3. To take skin smear of the patients for Bacteriological Examination.
4. Carryout Health Education activities in urban area.
5. Preparation and timely submission of Monthly/Quarterly/Annual Reports.
6. Maintain individual charts, maps, graphs and other records.
7. Special health education activities/campaign periodicals.

### **SCHEDULE- III**

#### **RECRUITMENT RULES FOR THE POST OF SENIOR PARA MEDICAL SUPERVISOR IN THE A & N HEALTH DEPARTMENT**

1.	Name of Post	<b>Senior Para Medical Supervisor</b>
2.	No. of Post	01 (One) *2013 *Subject to variation depending upon the workload
3.	Classification	General Central Services Group 'C' Non- Gazetted/ Non Ministerial
4.	Pay Band/Grade Pay/Scale of Pay	PB-1 ` 5200-20200 Plus Grade Pay ` 2800
5.	Whether Selection or Non-Selection Post?	Selection
6.	Age limit for Direct Recruitment	Not applicable
7.	Educational and other qualifications required for direct recruitment	Not applicable
8.	Whether age and educational qualifications prescribed for direct recruit will apply in the case of Promotees ?	Not applicable
9.	Period of Probation, if any	No
10.	Method of recruitment whether by direct recruitment or by promotion or by deputation/ transfer and percentage of the vacancies to be filled by various methods	By promotion
11.	In case of recruitment by promotion/ deputation/ transfer, grades from which promotion/deputation/ transfer is to be made	Promotion from amongst the combined seniority of Urban Leprosy Worker and Non-Medical Supervisor in the pay PB-I ` 5200-20200 plus Grade Pay of ` 2400 with 05 years regular service in the grade.
12.	If a DPC exists, what is its composition?	<b><u>Group 'C' DPC (for considering Promotion)</u></b> 1. D.H.S. — Chairman 2. D.A.H. & V.S. — Member 3. M.S., GBPH — Member
13.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
14.	Duties and responsibilities	As per Annexure to Schedule attached.

**DUTIES AND RESPONSIBILITIES FOR THE POST OF SENIOR PARA MEDICAL SUPERVISOR**

1. To assist the Leprosy Officer in planning of the Leprosy Programme for the Islands.
2. To assist the Leprosy Officer for the procurement of stores, medicines and other items and its distribution.
3. To assist the Leprosy Officer to implement Leprosy works in the field.
4. To compile the periodical reports and returns for the entire Territory and submit the same to Zonal Leprosy.
5. Helping a new Non-Medical Supervisor and Para Medical Worker to start work. Supervising the work of the Non-Medical Supervisor and Para Medical Worker in the field and helping them. To check the Non-Medical Supervisor, Para Medical Worker for punctuality and in dealings with the patients and methods of working. Verify the daily dairies.
6. To get the records and reports completed on the spot, if incomplete and suggest ways and means to take up the deficiencies and accordingly give instructions.
7. Arrange periodical meetings and the programme of Non-Medical Supervisor, Urban Leprosy Worker and Para Medical Worker.
8. Observe and note difficulties of Non-Medical Supervisor, Urban Leprosy Worker and Para Medical Worker in co-piling with the instructions given to them, and give him practical guidance to overcome the same.
9. All other duties related to the Leprosy Programme, assigned to him from time to time by the Leprosy Officer.